



the tett

Centre for Creativity & Learning

**Tett Centre for Creativity and Learning
2022 Annual Report**



Photo by Jingning Zhang, courtesy of Modern Fuel

Table of Contents 2022

Strategic Priorities	4
Board of Directors	5
Corporate Officers	5
Board of Directors Standing Committees	6
TCCL Staff.....	6
Our Member	6
Message from the Board Chair	7
Director's Report	8
Standing Board Committees	10
Governance Committee	10
Finance and Audit Committee Report	12
Community Engagement in the Arts Committee	12
Creativity Studio Program	15
Subtenants Committee	17
Kingston School of Dance (Suite 303)	18
Modern Fuel Artist-Run Centre (Suite 305)	19
Kingston Handloom Weavers and Spinners (Suite 205)	20
The Kingston Potters' Guild (Suite 207)	21
Kingston Lapidary and Mineral Club (Suite 209)	21
Joe Chithalen Memorial Instrument Lending Library (Suite 110)	22
Theatre Kingston (Suite 111B)	23
Kingston Arts Council (Suite 115)	24
Juniper Café (Suite 118)	25
Facility Maintenance, Security and Safety	27
Our Donors	27
Contact Information.....	28
Appendix 'A'	29
Rental Statistics in 2022	29
Social Media Reach	30
Appendix 'B'	31
Participation Numbers	31
Appendix 'C'	32
Statement of Operations.....	32
Statement of Cash Flow	32



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The Tett Centre for Creativity and Learning (TCCL) is an independent, charitable arts organization that operates an historic, City-owned building as a dynamic arts hub. We create and coordinate accessible programming and events for all levels of experience and abilities that support the cultural vitality throughout the region.

The J.K. Tett Centre is home to nine resident arts organizations, eight individual artist studios, four multi-purpose rental spaces, and a beautiful waterfront café.

VISION

A thriving hub of artistic creation, learning and exchange that engages and inspires every part of our community.

MISSION

To make space for arts exploration, artistic development and creative incubation in Kingston. We do this through a welcoming community hub that brings together spaces, people, ideas and tools that support creativity and learning experiences.

Values

- ✓ **COLLABORATION**
- ✓ **EQUITY, DIVERSITY, INCLUSION AND ACCESSIBILITY**
- ✓ **SUSTAINABILITY**

Strategic Priorities

- ✓ **BUILD CAPACITY** to establish and maintain long-term financial sustainability
- ✓ **REACH OUT, REDESIGN AND CONNECT** to enhance access to spaces, programs & social engagement
- ✓ **ACTIVELY ADVANCE EDII** within the facility and in programming

Board of Directors

Board Director	Term of Appointment	Specialization
Jan Allen	Mar. 2020 to Dec. 2022	Arts Sector Leader
Susan Bourette	Oct. 2021 to Oct. 2024	Communications
Janet Crocker	Mar. 2020 to Dec. 2022	Communications and HR
Janieta Eyre	Nov. 2021 to Nov. 2024	Artist and Arts Sector Advocate
Barbara Hammond	Dec. 2017 to Dec. 2023	Education and Community Advocate
Sanjiv Kapoor	Dec. 2017 to Dec. 2023	Finance Specialist
Zoha Khalid	Oct. 2021 to Oct. 2024	Community Outreach
Esmé Rottschafer	July 2021 to July 2024	Strategy and Innovation
Kent Williams	Sept. 2020 to Sept. 2023	Lawyer
Kait Allen – Affiliate	Oct. 2022 to Oct. 2024	Arts Sector Leader (Subtenant Rep)
Colin Wiginton – COK Affiliate	Aug. 2014 (ex-officio)	Director Arts & Culture

Corporate Officers

Officer	Position
Jan Allen	Chair – July 2020 to June 2022 Past Chair – June 2022 to December 2022
Susan Bourette	Secretary – June 2022 to present
Janet Crocker	Vice Chair – July 2021 to June 2022
Sanjiv Kapoor	Treasurer – July 2018 to present
Esmé Rottschafer	Chair – June 2022 to present
Kent Williams	Secretary – July 2021 to June 2022 Vice Chair – June 2022 to present

Board of Directors Standing Committees

Governance – Jan Allen (Chair to June 2022), Esmé Rottschäfer (Chair June 2022 to present), with Janet Crocker (to June 2022), Kent Williams (June 2022 to present), Colin Wiginton, and Brianne Franklin

Community Engagement in the Arts Committee –Esmé Rottschäfer, with Barbara Hammond, Zoha Khalid, Nicole Daniels

Subtenant Committee – Susan Bourette with Janieta Eyre and TCCL Staff

Finance and Audit Committee – Sanjiv Kapoor (Chair) with Jan Allen (to June 2022), Esmé Rottschäfer (June 2022 to present), Janet Crocker (to June 2022), and Brianne Franklin

TCCL Staff

- Brianne Franklin, Director
- Nicole Daniels, Program and Communications Coordinator
- Susanna Gordon, Rentals Coordinator/Arts Administrator
- Lois Thomas, Tett Custodian (June 2022 to present)
- Matthew Withers, Facility and AV Assistant (to August 2022)
- Brandon Elderhorst, Facility and AV Assistant (August 2022 to present)

Our Member

Since December 17th 2019, the Corporation of the City of Kingston, represented by its Councillors and Mayor, is the Tett Centre for Creativity and Learning's one (1) Member:

Councillor Don Amos
Councillor Ryan Boehme
Councillor Paul Chaves
Councillor Vincent Cinanni
Councillor Conny Glen
Councillor Jimmy Hassan
Councillor Jeff McLaren
Councillor Gary Oosterhof
Councillor Lisa Osanic
Councillor Gregory Ridge
Councillor Wendy Stephen
Councillor Brandon Tozzo
Mayor Bryan Paterson

Message from the Board Chair

The 2022 annual report embodies a year of reflection, renewal and resilience. It was a year of building back to full operational capacity, reanimating the building and revitalizing our programming, connections to the community, and each other.

We spent time working on the hard stuff: auditing and optimizing staff and board capacities; taking necessary fiscal steps toward ensuring greater organizational resilience; reflecting on the next five years, learning from our past and present, our partners and collaborators, and the community to develop a new strategic plan.

Despite the impact of inflation, new costs and reduced funding, we had a successful year, entering 2023 well positioned to enable our new strategic plan.

The Tett Centre's anchor subtenants, Creativity Studio artists and the Juniper Café continue to serve the community and to collaborate with the TCCL and others to make fresh avenues for participation in the arts and fulfill our role as an accessible arts hub.

Throughout 2022, our organizational resilience has reflected the imagination and determination of the TCCL Board, staff, the subtenants and the wider community of support including the City of Kingston.

On behalf of the Board, I thank the City of Kingston for entrusting operation of the Tett Centre to this organization. We rely on the collaboration and guidance of City staff throughout the year, and recognize with special gratitude the generosity of Colin Wiginton, Director of Arts and Culture; Kathy Gray, Property Specialist, Real Estate and Environmental Initiatives; and Therol Peterson, Manager of Facilities, Facilities Management and Construction Services.

The Tett staff deserve a full-hearted thank-you for giving so much of themselves in ensuring that the Tett Centre reanimated safely and that we met our financial goals. As a group, their passion, dexterity and engagement brought the Tett Centre back to life. From operations, building safety and rentals to programming and communications, each staff member gave their all and played a critical role in a successful year under the leadership of Brianne Franklin.

To the creative community at the heart of the Tett Centre, I am grateful for their tenacity and inspiring work to share and advance the arts: they make it all worthwhile! I also thank the members of the Board of Directors, each of whom so generously contributes their time and insights to make this organization thrive: it is a pleasure to be a part of this forward-thinking body as we exercise our shared passion for the arts and commitment to civic life.

I want to particularly thank Jan Allen and Janet Crocker for their leadership and dedication to the TCCL over their years of tenure with the Board in their respective roles. The Board of Directors and Tett staff extend their deepest gratitude.

Esmé Rottschafer
Board of Directors Chair, Tett Centre for Creativity and Learning

Director's Report

On behalf of the Tett Centre for Creativity and Learning (TCCL), I would like to express my deepest gratitude to each and every person, artist, organization, group, collective, and everyone in between for participating in the Tett community and making 2022 a meaningful year of growth, connection, and creative innovation.

The TCCL is pleased to share the Annual Report for 2022, reflecting on a year of adaptation and renewed public engagement after over two years in a global pandemic. Emerging from the changes and challenges that arose during this time, the public fully embraced programs and services offered within the J.K. Tett Centre throughout the year, while subtenants continued to navigate the varying levels of public comfort in regards to program participation.



In March 2022, the Tett staff team welcomed Nicole Daniels in the permanent role of Program and Communications Coordinator; Lois Thomas as Tett Custodian in June; Brandon Elderhorst as Facility Assistant in August; and bid adieu to long-time staff member Matthew Withers as he embarked on a new educational venture. Working with Susanna Gordon as Rentals Coordinator, we were back to a full, dedicated staff team by the end of the summer.

We were ecstatic to receive an Ontario Trillium Foundation grant through the Resilient Communities Fund program, which allowed us to begin a project on increasing fundraising capacity and financial sustainability, reimagining our spaces, and evaluating our programming to ensure our activities are better aligned with community needs. The project carries into 2023, where we have been able to hire Jake Torrie as the TCCL Outreach and Development Coordinator to join our staff team and assist us in completing this work.

In an effort to restructure programming in a way that responds to community needs, Tett staff worked very closely with the Community Engagement in the Arts Committee (CEAC) to develop a TCCL Artist Residency program for launch in 2023, which will reimagine the use of Studio B in our Creativity Studio area. The program seeks to fill a gap in the Kingston arts sector by establishing a unique, short term (3-month) artist residency opportunity in our thriving, multifaceted community arts centre. Please refer to the CEAC section later in this report for more information on this exciting program!

New community partnerships were formed in 2022, while reinvigorating existing partnerships. One of the highlights was the “Woven Together at the Tett” program, in partnership with the Kingston Handloom Weavers and Spinners (KHWS), and the Immigrant Services Kingston and Area (ISKA), funded by the Community Foundation for Kingston and Area. This extremely successful program welcomed newcomers to Canada into the KHWS studio for exploration in fibre and weaving, allowing opportunities for connection and skill sharing.

The TCCL also worked with KEYS Job Centre, Kingston School of Art, Agnes Etherington Art Centre, and other community organizations to develop accessible and inclusive programming for 2023. In the summer of 2022, we partnered with Queen's University Athletics and Recreation Department to offer a hybrid art and sports summer camp for kids aged 8-12, which was a hit! We were able to engage TCCL teaching artists and subtenant organizations to take part.

Tett staff and building tenants connected regularly at our Community Meetings to brainstorm new initiatives and explore opportunities for collaborative community engagement with the arts. These meetings helped to maintain positive relationships and camaraderie among subtenants, and resulted in some great initiatives for Family Day, Spring Open House, summer camp, and other programming opportunities throughout the year.



Tett Tuesdays continued throughout 2022, with a fantastic community exhibition titled “The Art of Community”. The exhibition presented works by Tett Tuesday participants, showcasing the variety of media and styles explored by this ever-evolving group of local artists. The exhibition celebrated the artists who make Tett Tuesday what it is: a space for encouragement, resource and skill sharing, peer-to-peer mentorship, and creative accountability.

Our rentals program increased exponentially in 2022, allowing us to return to pre-pandemic capacity and welcome new community groups, businesses, arts organizations, and members of the public into our multi-use rental spaces.

The Juniper Café signed a renewal license for another 2-years, continuing to serve the community fantastic food and beverages, deliver a unique customer experience, and work collaboratively with the creative community at the Tett Centre.

At the end of 2022, the TCCL Strategic Plan was approved by our board, and we move into 2023 with a renewed vision and mission, and excitement around our purpose and position within the community. Driven by our strategic values of collaboration, equity, diversity, inclusion, accessibility, and sustainability, the TCCL embarks on a new chapter of growth and development. I am thrilled to work with Tett staff, subtenants, artists, and all members of the community to take this next step in our organization's growth and build upon the incredible foundation established over the past 8 years of operations. We are committed to making a positive impact in our community through the arts, and I am excited to welcome everyone to join us on this journey.

Looking back on 2022, I am extremely proud of the dedication, flexibility, and perseverance of the Tett staff team, our subtenants, and our community partners. I extend my heartfelt thanks to the staff, the TCCL Board of Directors, and the City of Kingston for their unwavering support and earnest commitment to our unique and wonderful arts organization. I am so grateful to be part of this fantastic community of creatives, constantly learning from one another and working together to promote public participation in the arts.

Sincerely,

Brianne Franklin
Director, Tett Centre for Creativity and Learning



Standing Board Committees

Governance Committee

The Governance Committee assists the Board in creating and maintaining a healthy governance culture that reflects best practices and meets the legal requirements of the corporation. The Governance Committee has three Working Groups: the Nominations Working Group, the Human Resources Working Group, and the Strategic Planning Working Group.

2022 GOVERNANCE COMMITTEE HIGHLIGHTS:

- Strategic plan development took the TCCL through research, interviews, community focus groups and surveys to a completed and approved TCCL Strategic Plan in December 2022. These activities were led by Board Director Janet Crocker, along with Tett staff, Colin Wiginton, Director, Arts & Culture Services at the City of Kingston, and board assistance. This is an especially exciting development, as the strategic planning process took longer than anticipated due to the pandemic. The TCCL is excited to take strategic steps forward, working to better serve the community and achieve our renewed mission.
- The Board of Directors Executive transitioned in June 2022, with Jan Allen stepping down as Chair and taking on the Fundraising Working Group (through the Finance and Audit Committee), to develop policy and evolve our fundraising approach until the end of her tenure in December 2022. Janet Crocker also ended her tenure with delivering the final draft of the Strategic Plan in December 2022.
- The newly appointed Executive welcomed Esmé Rottschafer as Chair, Kent William as Vice-Chair, Sam Kapoor as Treasurer, and Susan Bourette as Secretary.
- The Nominations Working Group spent time reviewing knowledge management, board recruitment and onboarding practices in anticipation of further Board turnover expected in 2023 due to ending tenures.
- Upon recommendation from the TCCL Director, Brianne Franklin, the Human Resources Working Group approved restructuring the Rentals Coordinator Position, as held by Susanna Gordon, to ensure greater staff support and increase capacity. This Working Group also supported wage increases to reflect living wage in Kingston.



Muna Taro Photo by Garrett Elliott

Finance and Audit Committee

The Finance and Audit Committee (FAC) of the TCCL Board of Directors assists and fulfills oversight responsibilities for the financial reporting process, the system of Internal Financial Controls, the audit process, and risk management protocols. The FAC meets regularly to ensure the on-going financial stability of the organization and compliance with all municipal, provincial, and federal requirements of a registered charity.

The Tett Centre for Creativity and Learning's annual operations are funded through earned revenue, primarily from subtenant rent, rental spaces revenue, program fees, and external sources including project and operating grants, fundraising, and philanthropic gifts.

As we emerged from the pandemic in 2022, we consider the year a great success. We are now back to full operational capacity and remain in strong financial standing.

The TCCL posted a small in-year operating deficit of \$5,793 for 2022. We are proud to report that overall revenue was up 8.9% from 2021, especially considering we did not receive government support through the wage subsidy program (due to revised eligibility criteria), and we experienced a slower uptake in rental space revenue at the beginning of the year due to varying levels of community comfort. There was a 154% year over year increase in the volume of rentals translating to a substantial increase in rental revenue of \$99,678 (+47.6% from 2021). 2022 expenditures increased by \$14,537, by 3.3% year-on-year. Expenses were higher due to inflation, an increase in professional service fees, and the addition of new staff.

In response to the current financial climate and our general operations, the TCCL raised rental room rates for the first time since 2020. In Autumn 2022, rates were increased by 7% to balance the lack of increase over the past 2.5 years. Moving forward, the FAC has been working to develop a phased rate increase plan that aligns with other organizations and venues in the sector, while supporting our community and remaining accessible and affordable, especially for arts-focused and not-for-profit renters. In January 2023, the rates will increase an additional 3%, which puts us back on track for annual incremental increases.

The City of Kingston (through the Department of Arts and Culture Services) provided the Tett Centre with financial support in 2022: \$51,243 earmarked for regular repair and maintenance in accordance with the Master Lease between the City and the Tett Centre, and \$21,000 that was placed in a capital reserve to be used by the City for future improvement and maintenance of the J.K. Tett Centre. A remaining \$37,365.42 of the Municipal Contribution was used by the Tett Centre to help support full-time staff in meeting the goals of the organization and fulfilling the needs of community engagement and the arts hub. The Municipal Contribution of 2022 constituted 26% of our total revenue.

We express our thanks to MNP LLP, CMD CPA, and Balanced Accounting for financial services in 2022.

We also want to extend our deepest gratitude to all our donors who continue to support the Tett Centre's activities.

Forward Guidance

We are happy to report that we have resumed full operations at the Tett Centre in 2023.

- 2022 was a year of recovery, as we reorient our operations in the context of a post-pandemic world. The TCCL rentals program has increased exponentially since the onset of COVID, and we have worked hard to restructure our staffing, policies, protocols, and programs to increase capacity and achieve our goals. The TCCL will be able to expect a further increase to earned revenue for 2023.
- The TCCL Board of Directors has approved a balanced operating budget presented by the Finance and Audit Committee for 2023.
- As per Subleases, base rent for Subtenants will increase by 2% and increase in the additional rent component (CAM) for subtenants by 4.50%. The annual budget provides for transfer of approximately \$10,000 to capital reserve to use for the replacement of furniture and fixtures.
- The TCCL is grateful to have been awarded an Ontario Trillium Foundation: Building Resilient Communities Fund grant in the amount of \$57,400, which will allow the TCCL to build fundraising capacity, and adapt programming and operations to support our mission, vision, and strategic priorities newly presented in our 2023-2028 Strategic Plan. Most of the activities for this project grant will take place in 2023, which will augment the work accomplished through the Fund Development subcommittee created by the TCCL Board in 2022. We look forward to developing strategic engagement models in 2023 and ultimately serve our community better.



Modern Fuel's 45th Anniversary Celebration Photo by Jingning Zhang

Community Engagement in the Arts Committee

The Community Engagement in the Arts Committee (CEAC) is guided by the strategic priorities and program policies of the Tett Centre for Creativity and Learning (TCCL). The CEAC researches and establishes program plans to fulfill the TCCL vision to be 'a thriving hub of artistic creation, learning and exchange that engages and inspires every part of our community'.

On behalf of the Board of Directors, the CEAC helps the TCCL meet its Master Lease obligations with the City of Kingston by working to strengthen the relationship between our organization and the Greater Kingston community through communications, identifying community needs, cultivating partnerships, enhancing public participation in the arts and cultural sectors, and supporting internal partners.



TCCL staff work closely with the CEAC to plan and develop an annual slate of Tett-created programs, while reviewing program offerings and proposals, and actively assessing programmatic impacts in relation to the organization's Strategic Goals.

Public engagement activities created and coordinated by TCCL staff include arts-focused workshops, creative community-building Tett Tuesdays, Family Day, Camp programming, and a variety of events and workshops that run in partnership with community organizations and our fellow resident artists and arts organizations.

See Appendix B for a list of our activities by the numbers.

2022 CEAC HIGHLIGHTS:

- Consistency in the Program and Communications role in 2022 via Nicole Daniels
- Enabled a reflection on programming approach and deeper arts hub collaboration (e.g., the QueensU + TCCL collaborative sport and arts camp)
- Improved communications support for subtenants and Creativity Studio Artists, resulting in full building participation
- Developed and approved new programming – e.g. the TCCL Residency Program approved for launch in 2023
- Website redesign initiated to improve overall accessibility and engagement (launching in 2023)
- In collaboration with the Finance Audit Committee, the CEAC analyzed rental rates and space capacities to inform staffing structure improvements, rental rate increases, and rental policy simplification which will be undertaken in 2023
- Outreach and Development Coordinator position approved to support Ontario Trillium Foundation grant (project completion in 2023)

Throughout 2022, the CEAC worked to reach out to the public through effective communication and promotion strategies. Feedback was collected through direct outreach, as well as at workshops, during virtual programming, and through our various social media platforms.

Our primary tools for sharing information with the public last year were website, social media, and our monthly newsletter, coordinated by the TCCL, which currently has 2,678 subscribers. Our subscribers learn directly about workshops, performances, classes, seminars, and other learning opportunities created by the TCCL, our resident arts organizations, artists, and rental clients.

See Appendix A for social media and website engagement information.

Creativity Studio Program

The Creativity Studios in the Tett Centre fill a need within Kingston and the broader arts community for affordable, high quality, community-based arts studios that support our mandate. Creativity Studio artists have access to studio space with public exposure and unique opportunities within our vibrant arts community. Artists work with the TCCL's Program and Communications Coordinator and Director to plan and implement arts activities, integrating them into the broader programming landscape of the Tett Centre. Studio artists typically offer two and a half (2.5) hours per month of community engagement activities such as artist talks, skill-sharing opportunities, workshops, demonstrations, advertised open studio times, and off-site promotion of the Tett Centre.



Photo courtesy of Sasha French

In 2022, Suite 214 artists offered fantastic opportunities for the community to engage in various artmaking and learning workshops such as artist talks and plein air painting. The studio artists continued to find creative ways to engage with the public on social media and in person, sharing information on their arts practices, providing demos and encouraging public participation in the arts in various capacities.

Opportunities to give back to the community is an exciting and integral part of the Tett and its presence within Kingston and beyond.

Our professional artists were dedicated to animating the Tett Centre during 2022. The TCCL is grateful for the artists' community outreach efforts, finding innovative ways to encourage public participation in the arts. Visitors to the Tett Centre can always count on finding inspiration and creative learning opportunities in Suite 214, embracing the welcoming environment and engaging with the studio artists.

The TCCL offers one-year, renewable licenses to artists across various mediums and arts practices. The artists work in a cohesive environment, collaboratively prioritizing learning and sharing through the arts. In 2022, we are proud to have had full occupancy of our Creativity Studios:

Studio A – Alice Melo, Acrylic Painting

Studio B – Floriana Ehninger-Cuervo, Illustration and Hand-lettering (to September 2022)

Studio B – Erin O'Neill, Abstract and Expressive Art (September 2022)

Studio C – Pengyuan Wang, Painting and Calligraphy

Studio D – Bethany Garner, Textile Artist

Studio E – Natalie Bohnen-Twiddy, Oil Painting

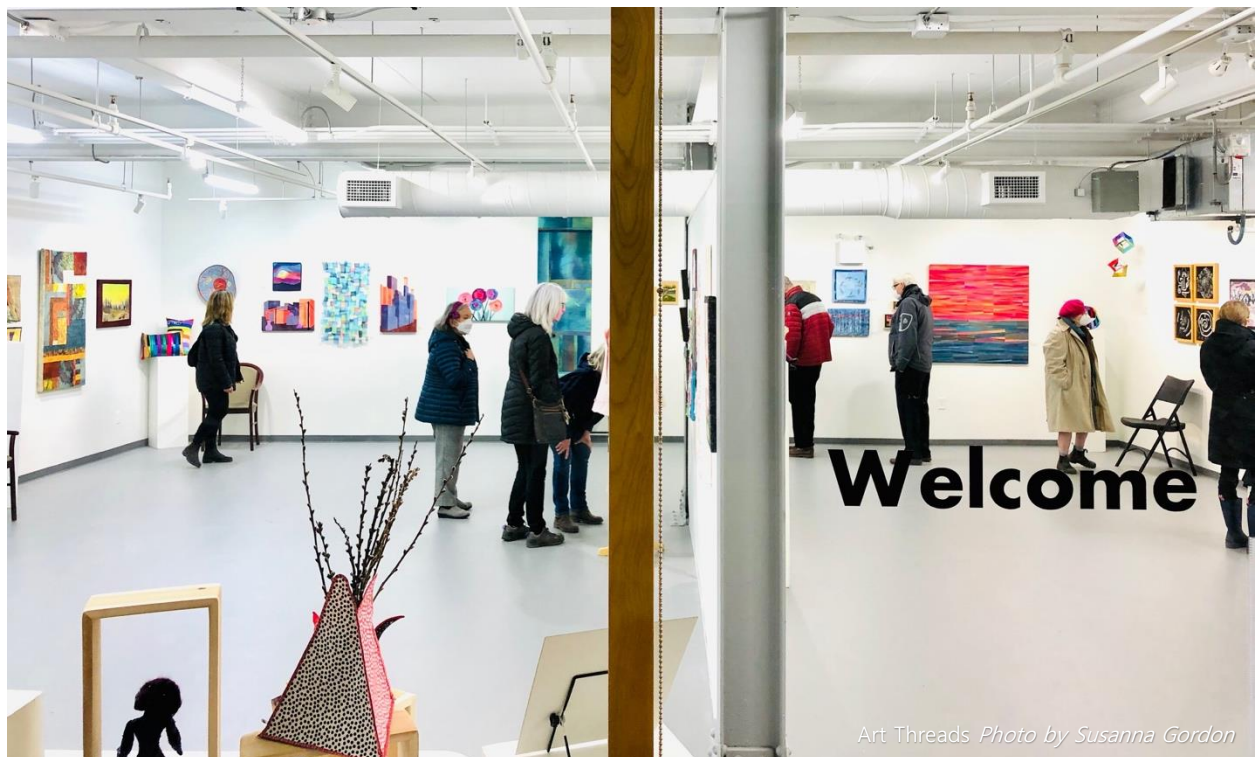
Studio F – Adele Webster, Contemporary Landscape Painting

Studio G – Michelle Reid, Oil Painting

Studio H – Sasha French, Visual Art and Movement

Studio B: Introducing the TCCL Residency Program

In 2023, the TCCL will be launching a Residency Program dedicated for Studio B. This program will work in collaboration with the Creativity Studio program, focusing on emerging artists in an effort to contribute to artist development and better align our programming with our identity and goals as a community-based arts organization. The emerging artists engaged in the Residency will have a concentrated period (3-months) in which to complete a project or body of work, and strengthen their network while participating in peer-to-peer mentorship and collaboration. This program will invigorate the Tett by enhancing our role as a site for creative incubation and exchange.



Subtenants Committee

As an important avenue of communications between subtenant anchor organizations and the TCCL Board of Directors, the Subtenants Committee (STC) offers ongoing healthy exchange regarding emerging initiatives and organizational priorities. Community building is at the heart of the TCCL's activities, and the STC works with TCCL staff to connect with subtenants to identify opportunities for collaboration, and obstacles to address. The STC also assists anchor subtenants in meeting their sublease obligations to enhance public participation in the arts and culture sector through supportive policies and practices.

In 2022, subtenant representatives met with the Subtenant Committee Chair and Director, providing opportunities for vital information sharing, and maintaining positive relationships among subtenants. One of the highlights of the STC's activities was a Strategic Planning session, presented by TCCL Board Chair, Esmé Rottschäfer. Moving into 2023, the committee looks forward to generating more opportunities for skill sharing among subtenants and facilitating further connection between TCCL Board members and subtenant organizations, especially as it pertains to knowledge and skill development.

Another 2022 highlight for the STC was the onboarding of Kait Allen, Executive Director of Modern Fuel Artist-Run Centre, to the TCCL Board of Directors as (ex-officio) Subtenant Representative in their capacity as an arts sector leader. Kait brings an integral perspective to the TCCL Board, bridging knowledge and understanding between the TCCL Board and subtenants.

The Tett Centre for Creativity and Learning works with the subtenant organizations to present collaborative events and arts programming that encourages connectivity among tenants, while providing unique experiences for the community to enjoy the arts.

In 2022, we brought audiences together for gallery exhibitions, joint shows and sales, and open-house events. Family Day at the Tett Centre brought people together both in person and online for dance and music performances, a virtual arts workshop, and art demos. We welcomed visitors onsite for our Spring Open House, and various shows and sales events featuring our second-floor artisans in collaboration with the Creativity Studio Artists.

The Tett Centre's subtenants continued to show incredible resiliency into 2022 through the changing demands of the pandemic. Despite the challenges, they navigated the new landscape smoothly by creating creative solutions for community participation within the Kingston arts sector and developing new and exciting ways to engage with the public.

Highlights of each organization's contribution to the community and arts sector in 2022 can be found below. Please visit their websites found [here](#) for more details.

SUBTENANT HIGHLIGHTS



Kingston School of Dance (Suite 303)

The Kingston School of Dance (KSD) is proud to be the Greater Kingston Area's only charitable dance organization. Dedicated to enriching the community through dance for over 55 years, it continues to deliver the highest standard of dance education to promote technical, musical, and artistic development for students of all ages, abilities, and backgrounds in a wide variety of dance genres.



Family Day "Kingston Youth Dance Ensemble" Performance *Photo by Susanna Gordon*

2022 KSD HIGHLIGHTS:

- A successful season hosting 300+ students in 60+ classes per week, along with a dance battle, field trips, new workshops, camps, pop up events, fundraisers, and performances open to the public.
- KSD adopted their new logo, designed by Liam Mills, in celebration of their 55th anniversary of dance excellence – celebrating its evolution and future.
- Launched the new "Community LET'S DANCE" fund to offer support to students in need of financial assistance and to provide extended programming to new Canada youth, in partnership with KEYS Job Centre.

- Participated in various outreach activities and partnership events throughout the year including Family Day at the Tett Centre, Artfest Kingston, Movement Market Collective (Ground UP Dance Festival), the Grand Theatre, Skeleton Park Arts Festival, Queen's DAN School of Drama and Music.
- Celebrated Artistic Director Kay Kenney's one-year anniversary in her role at KSD.
- Successful grants with the Community Foundation for Kingston and Area, Davies Foundation, and Return to Coaching Community Grant; maintained financial stability throughout the pandemic.

Modern Fuel Artist-Run Centre (Suite 305)



Modern Fuel Artist-Run Centre is a cultural non-profit organization in its 45th year of operations, facilitating the presentation, interpretation, and production of contemporary visual, time-based and interdisciplinary arts. Modern Fuel's mandate is to meet the professional development needs of emerging and mid-career local, national and international artists, from diverse cultural communities, through exhibition, discussion, and mentorship opportunities. The organization's membership is comprised of practicing artists, cultural workers, arts administrators, students, faculty, and general supporters within the community.

2022 MODERN FUEL HIGHLIGHTS:

- Celebrated it's 45th anniversary with 150 members in 2022! In recognition of this incredible milestone, Modern Fuel hired an archivist to digitize 45 years of archives for digital dissemination, hosted an anniversary celebration in the Tett Centre's Malting Tower, curated a series of off-site exhibitions in the windows of local storefronts, and offered a public screening of short films from Modern Fuel's history.
- Diversified revenue sources by launching a 45th Anniversary fundraising campaign and working with the Charitable Gaming Association, improving financial sustainability.
- Increased off-site programming and collaborated with community partners; highlights include the Shallow Dives workshop series at various local businesses, the Make-A-Mural Project at Skeleton Park Arts Festival, off-site archival exhibitions throughout the city, and a Zine Fair in partnership with Kingston WritersFest.
- Hired Kait Allen into the Executive Director position, along with three staff members; welcomed eight new board directors.
- Professionally finished the gallery floors, tremendously upgrading Modern Fuel's spaces.
- Secured funding from the Canada Council for the Arts, Ontario Arts Council, and the Government of Canada through FedDev Ontario.



KHWS Annual Fall Sale Photo by Garrett Elliot courtesy of Tourism Kingston

Kingston Handloom Weavers and Spinners (Suite 205)

The Kingston Handloom Weavers and Spinners (KHWS) has been operating as a guild since 1948. The KHWS promotes the teaching of weaving, spinning and other related fibre arts crafts in their historic, contemporary and technical context to community members of all ages. The guild is the only one of its kind in the Kingston area and draws members from over a 100km radius.



2022 KHWS HIGHLIGHTS:

- Welcomed 100+ guild members and the general public back into the KHWS studio once it was safer to meet in person, in wake of the pandemic.
- Reinvigorated the workshop program under the direction of Barb Heins (KHWS member), offering 10 introductory and skill building courses in weaving, spinning, felting, and dyeing – accommodating 57 participants.
- Facilitated Thursday Open Studios to foster interest and education in the fibre arts, welcoming curious members of the public to explore, learn, and create.
- Built community through “Woven Together at the Tett”, facilitated in partnership with the TCCL and Immigrant Services Kingston and Area (ISKA).
- Hosted the KHWS Annual Spring Sale, Annual Show and Sale, Open House and Sale, and Window Display and Sales throughout the year, collaborating with fellow Tett Centre subtenants.
- Finalized a 3-year Strategic Plan with the following guiding values: to create, connect, contribute, learn, and share – connecting the past, present, and future through fibre arts.

The Kingston Potters' Guild (Suite 207)



As one of the oldest pottery guilds in Ontario, the Kingston Potters' Guild (KPG) has been serving the Kingston community for more than 50 years. The organization is a well-established cooperative, with a vision to support professionalism and the artistic development of its members and students in the fine craft of ceramics. The Guild typically runs workshops and classes, offers communal studio space and equipment to its members, holds juried shows, connects with fellow Tett Centre subtenants and reaches out to the Kingston community.

2022 KPG HIGHLIGHTS:

- Welcomed new members to the guild, bringing membership up to 92.
- Prepared hundreds of tiles for a mosaic art piece to be installed in the newly renovated Richardson Bathhouse in 2023.
- Held three successful shows and sales – the KPG Annual Spring Sale, KPG Annual Holiday Sale, and the Odds & Ends & Imperfections Pottery Sale at the Tett Centre.
- Offered 16 workshops at various levels to a total of 130 students.
- Purchased a new kiln to replace one of the older models.
- Took part in Tett Centre building wide activities, offering demos.



Photo courtesy of Kingston Potters Guild

Kingston Lapidary and Mineral Club (Suite 209)



Founded in 1962, the Kingston Lapidary and Mineral Club (KLMC) provides a positive environment for local rockhounds, lapidary enthusiasts and silversmiths. Members gather in the shop to develop their interests, share information and ideas, and socialize with others interested in the earth sciences. The KLMC typically offers workshops that permit complete use of the studio and its tools and equipment.

2022 KLMC HIGHLIGHTS:

- Reopened the studio, welcoming 456 members back to the club and opened the doors for tours to promote public interest and participation in the arts.
- Offered a wide variety of courses throughout the year, including topics on silversmithing, lapidary, resin, wax casting, precious metal clay, chain maille, hollow bead, wire wrapping, paste solder, spinning ring, trio ring, and polymer clay.
- Facilitated Open Studios typically every Sunday, Tuesday, Wednesday, and Thursday.
- Revamped the Junior Program for children ages 8-12 in partnership with the Queen's University Miller Museum of Geology.
- Successfully held two Metal Rocks Shows and Sales in tandem with other tenant events at the Tett Centre.
- Showcased the KLMC and connected with the public at the 51st Gem Storm show and sale held at St. Lawrence College.

Joe Chithalen Memorial Instrument Lending Library (Suite 110)

Founded by musician Wally High, Joe's M.I.L.L. is a registered charity inspired by and in memoriam of the late Joe Chithalen, a talented bass player in several well-known Kingston bands. Joe's M.I.L.L. operates in tribute to Joe's love of music, in that everyone who wants to can experience the joy of playing music as he did. With over 1000 instruments and resources available to borrow free of charge, Joe's M.I.L.L. is a beloved destination for music enthusiasts of all experience levels throughout the Greater Kingston Area. Its vision and operations continue to inspire the creation of other musical libraries across Canada.



2022 JOE'S M.I.L.L. HIGHLIGHTS:

- Continued to share the joy of music through the musical instrument lending program, with over 1000 active borrowers.
- Provided 150 local school children with an instrument to keep for the entire school year, through Joe's M.I.L.L.'s Extended School Year Loan program.
- Streamlined operations through a new online inventory system and continued working on an online catalogue to increase ease of access for borrowers.
- Established a fundraising committee to pursue sustainable funding for the organization.
- Held a Play-athon fundraiser with support from members of the Tragically Hip, raising funds to support efforts to increase access to musical instruments for everyone in the

Greater Kingston Area.

- Received an Ontario Trillium Foundation grant to fund a Pop-Up Library Initiative in 2023, which will allow Joe's M.I.L.L. to bring instruments out into the community and connect with those currently underserved by the organization.

Theatre Kingston (Suite 111B)



As a charitable organization, Theatre Kingston produces new and existing work, the Storefront Fringe Festival, a series of child and youth engagement activities, and collaborates with local theatre practitioners. Its primary goals are to build a strong cultural voice in the region and give its audiences examples of the art form at a caliber seen on the stages of major Canadian urban centres. Driven by the mission to strengthen the city's theatre community and to allow the possibility for its stories and artists to move beyond the city limits, Theatre Kingston is continually creating exciting high-quality program content.

2022 THEATRE KINGSTON HIGHLIGHTS:

- Successfully completed the 2021/2022 season with MERCY, a new work by Drew Carnwath, working with local talent: actors, Tracey Guptill and Helen Bretzke; show designer Clelia Scala; stage manager, Anne Marie Mortensen, and lighting designer, Tim Fort. This show was a great way for locals to feel encouraged to come back to the Theatre!
- Welcomed a completely local crew of emerging theatre artists for performances in the Davies Lounge and the Baby Grand at the Kingston Grand Theatre.
- Presented 12 different companies for the 2022 Fringe Festival.
- Produced THESE DEED by local actor and Director Craig Walker, in fall 2022.
- Hired a new business manager, Kristine McKinnon, and worked with four youth interns throughout the summer, training each of them in marketing, carpentry, and theatre tech.
- Successfully received funding from Ontario Arts Council, Kingston Arts Council, Canada Summer Jobs, and the Community Foundation for Kingston and Area.



Kingston Arts Council (Suite 115)



kingston
arts council

The Kingston Arts Council (KAC) is the region's primary resource for arts information and support. Through communications, programming, and advocacy, the KAC promotes the creation, development, and

appreciation of the arts in Kingston and supports artistic growth and engagement for arts organizations and artists at all levels. The Kingston Arts Council administers the City of Kingston Arts Fund (CKAF) on behalf of the City of Kingston, as well as another key funding program, the Nan Yeomans Grant for Artistic Development.

2022 KAC HIGHLIGHTS:

- Administered over \$600,000 of funding through CKAF in operating and project grants to local artists, collectives, and arts organizations.
- Undertook an extensive advocacy campaign called "Kingston Votes" leading up to Kingston's 2022 municipal election. This campaign connected candidates with important feedback on community priorities and points of engagement, during a vital time to advocate for funding and support for the arts.
- Offered a two-day Community Engaged Arts Workshop facilitated by Nikki Shaffeeullah, which provided artists and arts workers with a deeper understanding of community-engaged art in theory and practice.

- Reviewed and developed job descriptions and position structure for three staff roles, while updating reporting structure and compensation to better support staff and ensure a healthy and safe work environment.
- Facilitated the FLEX: Collaboration program in partnership with WorkInCulture, which was a free virtual training intensive focused on providing skills and knowledge required to form and implement effective collaborations amongst arts and heritage festivals in Toronto, Ottawa, and Sudbury.
- Recognized and celebrated artists and individuals working in the arts in Kingston through the YGK Arts Project.

Juniper Café (Suite 118)

Located on the lake level of the Tett Centre, the Juniper Café continues to be an important social destination within our heritage arts hub. It is situated with a waterfront outdoor patio, and a direct pedestrian entrance from the lakefront.



The Juniper Café entered its fourth year under Raissa Sarkisian's ownership with a good year of business recovery following two years of interruptions from the pandemic. The café continues its effort in supporting the local arts community attending performances hosted by Theatre Kingston, supporting art/craft shows with giveaways and posting social media content, inviting musicians to play music, and displaying art on the café walls.

2022 JUNIPER CAFÉ HIGHLIGHTS:

- Fantastic engagement from visitors within the community – welcoming new, and loyal customers to the Tett Centre.
- Recorded 64,093 POS transactions for the 2022 calendar year, which is an average of approx. 183 transactions per day (based on 350 days of operations).
- Maintained staffing stability despite worker shortages in the industry, providing a solid training program that supports staff and promotes skill development.
- Supported events in the community both on and offsite through catering and bar service, including the Kingston Squarefoot Show and the Kingston Holiday Market.
- Supported community initiatives such as TEDxQueensU; the Kingston's Business Awards run by the Chamber of Commerce; and the Kingston Holiday Market's annual fundraiser with Loving Spoonful and Martha's Table, raising funds for community feeding initiatives.
- Displayed local artists work in the café, including John Shea (Perth), Alice Melo (Kingston), Sasha French (Kingston), Tammy Shane (Kingston), and Vanessa Martin (Kingston).

Facility Maintenance, Security and Safety

One of the top priorities for our organization, our Subtenants, and the City of Kingston (as owners of the J.K. Tett heritage building), is maintaining a safe and welcoming environment for our facility users. Throughout 2022, we worked closely with the City's Facility Management Construction Services (FMCS) to help us improve and maintain safety standards and important protocols to keep our community safe and the building secure.

2022 FACILITY HIGHLIGHTS:

- The City of Kingston and the TCCL Director continued to ensure the security of the facility, working with key professionals to develop and implement further plans to address issues.
- The TCCL implemented further security elements onsite to ensure the safety of the facility and all subtenants, including an improved security monitoring system for the building.
- Tett staff continued to work closely with Kingston Frontenac Lennox and Addington Public Health to develop best practices for public safety guidelines for rental events and general operations.
- A Tett Custodian was hired in June 2022 (Lois Thomas), after a temporary service agreement with an external cleaning service that had been engaged since 2021.
- We are grateful to the City of Kingston Arts & Culture Services for their continued support through providing functioning capital funds to support a website upgrade, the strategic planning process, and new technology that will enable us to increase our programming and rental capacity, as well as ensure the TCCL's virtual platforms are fully accessible, fresh, and user-friendly.
- Moving into 2023, the TCCL is working with the City's FMCS department to replace the truncated domes at the southeast exit along Morton Way, repaint the parking lots lines and numbers, and install a fob reader in the elevator to further bolster facility security.



Photo courtesy of Juniper Café

The TCCL is extremely grateful to the City's FMCS and Arts and Culture Services departments for their ongoing support to keep the facility safe, secure, and operational, ensuring the Tett Centre is wonderful place to explore, create, be inspired, and participate in creative learning opportunities.

Our Donors

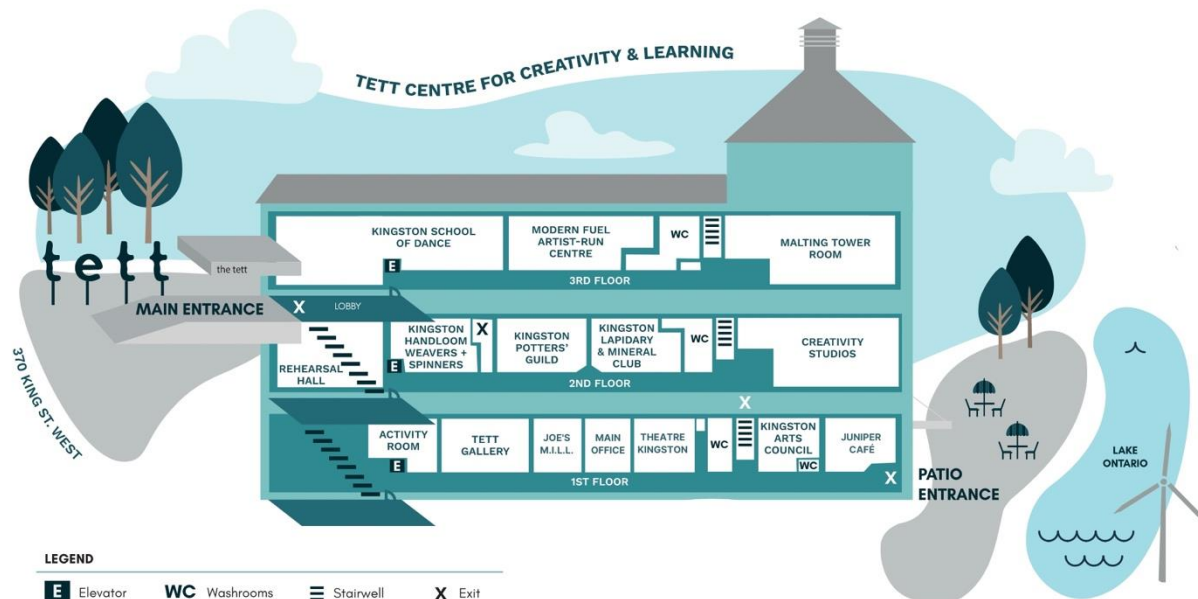
The Tett Centre for Creativity and Learning is extremely grateful for the generous donations made to our charitable organization throughout the year at our events, our drop-in programming, directly in our office, and through Canada Helps. Donations in 2022 totaled \$13,453.

TCCL donors become part of a community that believes everyone deserves a place that fosters imagination and encourages creativity. With the support of individuals and businesses in Kingston, the Tett Centre will continue to be a welcoming and inspiring arts hub for years to come.

Our year-end Annual Appeal resulted in a heartening out-pouring of support, which will be directly invested into our arts programming for 2023 – specifically the TCCL Residency Program, launching in 2023. This program will increase access to studio space and provide career development opportunities for emerging artists across a variety of artist mediums. The residency will work complementary to the Creativity Studio program, while offering professional development opportunities for the awarded artists and collaborative engagement opportunities with the TCCL and broader community.

We recognize and celebrate our annual contributors on a special donor plaque in the main stairwell.





Contact Information

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Find us and follow:

Instagram: @TettCentre

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For more information about our regular arts programming, our tenants, and upcoming events, and/or to subscribe to our monthly newsletter, please visit:

www.tettcentre.org

Appendix 'A'

Rental Statistics in 2022

Four multi-purpose rental spaces at the Tett Centre provide a vital revenue source to enable our charitable organization to continue to provide accessible arts-focused programming for the community. The table below shows the number of rentals separated by type of rental client. The type of rental determines the base rental rate. The Tett Centre offers a considerable discount (25%) to rental clients who meet our eligibility requirements.

	Malting Tower		Rehearsal Hall		Activity Room		Tett Gallery		Total Rentals	
	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021
AF & NFP	38	13	45	22	28	14	18	9	128	56
Regular	11	1	3	-	1	-	-	-	16	1
TOTAL	49	19	48	83	29	14	18	9	145	57

AF = arts-focused: workshops, performances, presentations

NFP = not-for-profit organizations, Post-secondary student-run events

Regular = weddings, memorials, corporate meetings, conferences

In 2022, we welcomed renters into our four multi-purpose rental spaces for 145 different arts-focused, not-for-profit, and regular rentals, including but not limited to: art workshops, conferences, gallery exhibitions, shows and sales, weddings, student-group projects, graduation ceremonies and celebrations, performances, meetings, speaker series, celebrations of life, and more! These rentals spanned over a total of 421 days of use across our four spaces.

We strived to support the arts community through 2022, which resulted in an increase in arts-focused and not-for-profit rentals. The Tett Centre is a necessary venue for community organizations and local artists, and through rentals, we are able to provide affordable rental space for community artists and arts organizations.

In 2022, total revenue associated with rental spaces was \$92,930, an increase of 337% from a total of \$21,264 in 2021. This exhibits a substantial increase from 2021, aligning with revenue associated with rental spaces pre-pandemic of \$91,520 (in 2019). The TCCL is back on track with rentals goals and with updating rental policies, staffing structure, and implementing improved rentals supports for 2023, we are in a fantastic position to further activate our spaces and welcome more individuals, groups, organizations, collectives, and business to experience the Tett.

A special thank you to our Rentals Coordinator, Susanna Gordon, for her dedication, tenacity and the wonderful customer service she provides on behalf of our organization. As Rentals Coordinator, Susanna is the steward of the TCCL rentals program and works well with renters to activate the unique spaces within our building, while connecting groups and facilitating creative learning opportunities within the community.

Social Media Reach

Social Media		<u>2022</u>	<u>2021</u>
	Facebook Followers	6,600	6,242
	Twitter Followers	2,114	2,105
	Newsletter Subscribers	2,678	2,533
	Instagram Followers	4,228	3,512
www.tettcentre.org	Page views	128,265	87,959
	Users	43,047	28,807
	Events views	57,122	31,558

Appendix 'B'

Participation Numbers

Service/Activity	Achievements	Participants
Events	TCCL-Created Events	
	Family Day Programming	
	Onsite Dance + Musical Performances	100
	Virtual Art Making Workshop	45
	Colouring Sheet engagement	200
	"Cre8tivity" Studio Show by the TCCL	80
	Spring Open House	200
	Volunteer Night	20
	Resident Organization Events & Sales	
	Kingston Potters' Guild Shows + Sales (Spring, Fall, and Odds & Ends)	5800
	Kingston Lapidary and Mineral Club Metal Rocks Shows and Sales (Spring and Fall)	2000
	Kingston Handloom Weavers and Spinners Annual Sale (& Fall Open Studio Sale)	1500
	2 Creativity Studio Artists' Indiv. Exhibitions	515
TCCL-Created Programs and Workshops	Kids Creativity Club (22 sessions)	785
	Creativity Series Program (6 workshops)	75
	Indigenous Arts Series (5 workshops)	60
	9 Tett Tuesdays – Creative Accountability Group (on site + virtual)	265
	Community Engagement Contribution (Creativity Studio Artists – on site + virtual)	600
	Tett Tuesday "Art of Community" Exhibition	100
Sponsorships	Tett-Supported Rentals (discounted and/or free equipment, space, seconded TCCL Staff)	
	MUNA TARO collaborative gallery exhibition	250
	Queen's Faculty of Health Sciences	150
	The Kick and Push Festival (rehearsals)	25
Community Partnerships & Outreach	Creating Community Through Art Wall Exhibition, presented by Queen's University graduate students, in partnership with Union Gallery	150
	March of the Museums, in partnership with Kingston Association of Museums, Art Galleries and Historic Sites	100
	Q-Camps Arts and Sports Camp in partnership with Queen's Athletics and Recreation Department	32
	Woven Together at the Tett in partnership with the Kingston Handloom Weavers and Spinners and Immigration Services Kingston and Area	30

Appendix 'C'

Statement of Operations

REVENUE (2022, audited)		EXPENDITURES (2022, audited)	
Rentals	\$ 309,086	Salaries and Benefits	\$ 198,333
Programming	\$ 7,474	Professional Services, Maintenance, and Repairs	\$ 107,758
Contributions, Municipal	\$ 119,000	Capital Contribution and Rent	\$ 33,244
Trillium Grants, Provincial	\$ 1,050	All Programming and Events	\$ 8,027
Other Contributions/Grants	\$ 0	Advertising and Promotion	\$ 1,722
Donations	\$ 13,453	Utilities, IT and Telephone	\$ 78,070
Other Revenue Incl. Interest	\$ 5,578	Office + Miscellaneous	\$ 20,489
		Amortization	\$ 13,791
Total Revenue	\$ 455,641	Total Expenditures	\$ 461,434

Statement of Cash Flow

SUMMARY	2022	2021	2020
TOTAL REVENUE	\$ 455,641	\$ 418,709	\$ 451,218
TOTAL EXPENSES	\$ 461,434	\$ 446,897	\$ 425,468
OPERATING SURPLUS	\$ (5,793)	\$ (28,188)	\$ 25,750
+ amortization adjustments	\$ 9,260	\$ 7,243	\$ 6,703
+ change, non-cash capital	\$ 72,861	\$ 2,728	\$ 26,768
+ cash flow, inv. activities	\$ (7,804)	\$ (15,132)	\$ (830)
+ cash flow, financing	\$ 1,984	\$ 6,959	\$ 30,000
Increase in Cash & Equiv.	\$ 70,508	\$ (26,390)	\$ (6,515)
Cash & Equiv., start of year	\$ 186,058	\$ 212,448	\$ 218,963
Cash and Equiv. year-end	\$ 256,566	\$ 186,058	\$ 212,448