

## TETT CENTRE FOR CREATIVITY & LEARNING

### LOCATION & PARKING FOR RENTERS AND THEIR ATTENDEES

Tett Centre for Creativity and Learning is a not-for-profit, charitable arts organization that operates a historic city-owned building (J.K. Tett Centre) on Kingston's waterfront. We are located at 370 King Street West, Kingston Ontario, K7L 2X4. The Isabel Bader for the Performing Arts is our neighbor, and they are located at 390 King Street West.



The main entrance to the Tett Centre and the Isabel Bader Centre are off King Street West.

There are two Kingston Transit bus stops for the 501 and 502 Express buses on King St. West, by the main entrance to the Tett Centre and the Isabel

Bader Centre. To learn more about Kingston Transit bus routes, fares and schedules please visit: <https://www.cityofkingston.ca/residents/transit>

There are bike racks available by the front entrance of the Tett Centre and on the east side of the building on Morton Way, as well as by the front entrance of the Isabel Bader Centre.

## PARKING LOTS

There are several parking lots on the property of the Tett Centre and Isabel Bader Centre.



## 5-Minute Parking

The small parking lot east of the Tett Centre (left side in the above photo) is the 5-minute parking lot. Tett Centre for Creativity & Learning regulates this parking lot.

## Accessible Parking

Accessible parking spaces are available across from the Tett Centre's main lobby (right side in the photo). Please ensure your accessible parking permit is visible and follow the signage requirements as indicated: the numbered spots are reserved for staff and tenants on Monday to Friday, from 8AM to 6PM. Our building has an elevator on King St. W. side of the building. Guide dogs are welcome in the building.



## Lower and Upper Parking Lots & Fees



### Lower West Parking Lot

The lower west parking lot is beside our neighbour, the Isabel Bader Centre for the Performing Arts. Visitors may enter from King St. West (there are streetlights at the intersection) and proceed to the large parking lot at the end of the driveway (down the hill).

If you are visiting the Tett Centre on a Monday through Friday, from 7:00 am to 6:00 pm, there are unnumbered parking spots available in the lower parking lot beside the Isabel Bader Centre. Please note that the numbered spots are for Tett and Isabel staff and those who have permits. Please refer to the tenant signage in the parking lot for the permit dates and hours.

Please use the HONK app to purchase your time. Rates are \$2.55 per hour, \$4.65/2hrs, \$6.75/3hrs and the daily max is \$11.75, via HonkMobile. The app can be downloaded from the App Store or Google Play.

Parking is free and on a first-come, first-serve basis in the lower and upper parking lots after 6PM, Monday to Friday, and on weekends.

For more information about parking rules and enforcement, please contact Queen's Parking at 613-533-6979 or [parking@queensu.ca](mailto:parking@queensu.ca).

### **Upper West Parking Lot**

Additional pay and display parking is available in the Corrections Canada upper west parking lot, which is accessed directly from the southside (lake side) of King St. West, just west of the entrance to the Tett Centre and the Isabel Bader Centre. Please note that we do not recommend visitors with mobility needs to park in the upper west parking lot as there isn't a sidewalk on the south side of King St. West.

Please note that the Queen's does not own this upper lot and there is no sidewalk connecting it to the sidewalk on King Street West.

Please use the HONK app to purchase your time. The app can be downloaded from the App Store or Google Play.

Parking is free and on a first-come, first-serve basis in the lower and upper parking lots after 6pm, Monday to Friday, and on weekends.

### **Offsite Parking**

Parking is also available in the residential neighborhood on the north side of King Street West. Please check the parking signs on the public streets and do not block private driveways.

## **LOADING ACCESS / DELIVERIES**

For events that are held within our rental spaces, the delivery and pick-up of supplies must be within the renter's access hours. Otherwise, the renter must contact the Tett Rentals Coordinator at least two weeks prior to the event to make alternate arrangements. The renter must receive written confirmation from the Tett Rentals Coordinator as to whether alternate times for delivery and pick up are possible as access into the rental space(s) may be unavailable. Additional rental fees and Tett staffing fees may apply.

Please note that the Tett Centre does not have a service elevator.

Renters and third-party suppliers may deliver through the front lobby of the Tett Centre and use the main elevator.

Renters and third-party suppliers may temporarily park in Morton Lane while actively unloading/loading supplies into the 2<sup>nd</sup> floor loading bay.

Please do not leave deliveries unattended in shared public areas of the building. Tett Centre is not liable for damage or theft of items belonging to the renter and their third-party vendors.

If you have questions about these two parking lots and Morton Lane, please contact Tett staff at (343) 266 – 0009 extension 3091. If you have an event in our rental spaces, please email the Tett Rentals Coordinator at [rentals@tettcentre.org](mailto:rentals@tettcentre.org).